

AQUACULTURE & FISHERIES CRSP PROPOSAL
SUBCONTRACTING US INSTITUTION
BUDGET MATERIALS

BUDGET OVERVIEW

BUDGET CHECKLIST

- | | |
|--------------------------|--|
| <input type="checkbox"/> | 3 Single-year Subcontracting US institution with Subcontracting institution approval |
| <input type="checkbox"/> | 3 Subcontracting US Institution Justification Forms (one for each single-year budget) |
| <input type="checkbox"/> | 1 Combined-Year Subcontracting US Institution Justification Forms with Subcontracting Institution approval |
| <input type="checkbox"/> | For each subcontract to a HC institution: |
| <input type="checkbox"/> | • 3 Single-year HC Institution Budget Forms |
| <input type="checkbox"/> | • 3 HC Institution Justification Forms (one for each single-year budget) |
| <input type="checkbox"/> | • 1 Combined-year HC Institution Budget Form |

TIMING

Year One (partial year): 1 April 2007 (or later start date) to 30 September 2007

Year Two: 1 October 2007 to 30 September 2008

Year Three: 1 October 2008 to 30 September 2009 (or earlier end date)

Funding is contingent on timely award of USAID funding to the CRSP; late program funding by the donors could set back actual anniversary dates.

In all cases, proposals awarded under this RFP will have a maximum duration of 30 months.

Final-year budgets can end no later than 30 September 2009.

Year 1 budgets will be for 6 months, Year 2 budgets will be for 12 months, and Year 3 budgets will be for 12 months.

SECONDARY SUBCONTRACTS

In some instances, a Subcontracting US institution might issue a secondary subcontract to a HC institution.

HOST COUNTRY EXPENSES

Whether expended directly or via subcontract, 50% of funds must be expended in or on behalf of the Host Country or region. "In or on behalf of the HC" are those expenses used for:

- HC personnel services
- HC Supplies
- HC Equipment (defined as having a unit value of \$5,000 or more; all equipment purchases require special approval from USAID)
- Commodity purchases by a participating US institution for use by a HC entity or by the US institution in a HC
- Costs for training of participants from USAID-eligible countries
- Travel and conference attendance for HC personnel

US costs are all costs associated with the performance of employees of participating US institutions working in the US or in the developing countries on both short and long-term assignments. Travel of US personnel to Host Countries is not counted as HC costs. Degree training at a US University of a student from a USAID-eligible country different from the project-identified Host Country *may* count towards HC costs, provided the HC PI agrees. Please contact

the CRSP Director if you have specific questions about what to include under HC expenses:
acrsp@oregonstate.edu.

US INSTITUTIONAL COST SHARE COMMITMENT

Proponents should target a 50% overall match for this project. As you develop your cost-share budget, please note that the US non-federal cost-share requirement is at least 35% of the total match. Please indicate the nature of the cost-share commitment on your budget justification form. Cost-share may be in-kind or cash contributions. (The USAID reference document for cost-share is 22CFR 226.23.)

HOST COUNTRY CONTRIBUTIONS

HC Institutions are also asked to contribute resources to CRSP efforts in the form of in-kind supplies and services, direct financing, and personnel support. Please make every effort to quantify and report these HC contributions to the CRSP Management Entity, as they provide an essential indicator of HC support of project activities, and in turn an indicator of program robustness overall. The total HC and US matching contributions should total 50%.