AQUACULTURE & FISHERIES COLLABORATIVE RESEARCH SUPPORT PROGRAM

AquaFish CRSP Annual Meeting
Busan, Korea
May 18, 2008

Meeting Minutes

AquaFish CRSP
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AQUAFISH CRSP ANNUAL MEETING MINUTES
Westin Chosun Hotel
Busan, Korea
Sunday, 18 May 2008
08:00-17:30

Attendees:
CRSP Management Team
HE  Hillary Egna
LM  Laura Morrison (note taker)
LR  Lisa Reifke
     Jim Bowman (not present)

Lead US Principal Investigators
RB  Russell Borski
WC  Wilfrido Contreras-Sanchez
     for Kevin Fitzsimmons
MH  Maria Haws
BP  Bob Pomeroy
KQ  Kwamena Quagrainie
YY  Yang Yi for Jim Diana

Lead HC Principal Investigators
RB  Remedios Bolivar
WC  Wilfrido Contreras-Sanchez
EG  Eladio Gaxiola
SN  So Nam
CN  Charles Ngugi (late arrival)
YY  Yang Yi

External Program Advisory Council (EPAC)
CC  Christine Crawford
NH  Nathanael Hishamunda
MM  Marcia McComber (arrived 5/19)
AM  Aaron McNevin

Research Project Participants
University of Michigan
JM  Jiang Min
LTH  Le Thanh Hung
LL  Liu Liping
LQ  Lai Qiuming
MS  Madhav Shrestha
WW  Wang Weimin
YY  Yang Yi

NC State University
TA  Tererso Abella
HB  Hernando Bolivar
MB  Remedios Bolivar
EVC  Emmanuel Vera Cruz
HH  Hasanuddin Hasan

University of Connecticut-Avery Point
DB  David Bengtson
CL  Chong Lee
TTH  TranThi Thanh Hien
SN  So Nam
LXS  Le Xuan Sinh
PS  Prum Somany

Purdue University
KA  Karani Ayugu (late arrival)
SA  Steve Amisah
CN  Charles Ngugi
     Sebastian Chenyambuga (not present)

University of Hawaii at Hilo
EG  Eladio Gaxiola
GRD  Guillermo Rodriguez Dominguez

University of Arizona
PGA  Pablo Gonzalez-Alanis
WC  Wilfrido Contreras-Sanchez
RMG  Rafael Martinez Garcia
     Tejnarine Geer (not present)

HCPI Phase II
SA  Steve Amisah
RB  Remedios Bolivar
WC  Wilfrido Contreras-Sanchez
DM  Dan Meyer
CN  Charles Ngugi
NTP  Nguyen Thanh Phuong
MP  Maria Celia Portella
KS  Khalid Salie
YY  Yang Yi

Mali Associate Award Project
HC  Héry Coulibaly
YD  Yuan Derun
HE  Hillary Egna
NG  Nacey Gitonga (late arrival)
CN  Charles Ngugi (late arrival)
GT  Gaoussou Traore
YY  Yang Yi
     Jim Bowman (not present)
1. Introductions, Discussion of Agenda, CRSP Committee Roles, Program Update

a) Welcome and introductions
Following attendees absent or late arrivals:

- Charles Ngugi, Nancy Gitonga & Karani Ayugu (Kenya) & Gaoussou Traore (Mali), Kevin Fitzsimmons (University of Arizona): late arrival
- Marcia McComber (EPAC) missed plane, will only attend 5/19 meeting
- Tejnarine Geer (Guyana) and Sebastian Chenyambuga (Tanzania): visa denial
- US participants not attending: Jim Diana (University of Michigan), Harry Rea (USAID), Jim Bowman (CRSP Management Team)

b) Committee Roles

- DTAP & Lead Coordinators (assist Management Entity in reviewing WP/IP changes, etc):
  
  DTAP A: Improved Health and Nutrition, Food Quality, and Food Safety of Fishery Products.
  Lead Coordinator: Maria Haws

  DTAP B: Income Generation for Small-Scale Fishers and Farmers
  Lead Coordinator: Kwamena Quagrainie

  DTAP C: Environmental Management for Sustainable Aquatic Resources
  Lead Coordinator: Bob Pomeroy

  DTAP D: Enhanced Trade Opportunities for Global Fishery Markets
  Lead Coordinator: Jim Diana (represented by Yang Yi)

- RCEs & Lead Coordinators (provide technical advice on emerging issues and portfolio gaps; develops materials for Mission, regional stakeholders and end users; gauges opportunities for collaborations, etc)

  Africa: Charles Ngugi
  LAC: Wilfrido Contreras-Sanchez
  Asia: Remedios Bolivar

HE: New standards for accountability requiring a synthesis of findings across the global portfolio. Need to get measuring system ideas going at this meeting. Issue of how to report percentages if there’s no baseline. Open question: how to set up two-way working relationship between RCE/DTAP and PIs?

For a communication system between the ME and committees, consensus that HE and DTAP/RCE will schedule quarterly conference calls with 6 lead US PIs who will then be responsible for reaching out to others.

2. Program Update

a) General Overview

- Under new grant, the program is managed more rigidly than the past grant. Also, a new policy that allows USAID the right of refusal of projects (eg Bangladesh).
- For corresponding with USAID contracts, PIs should use the full program name and contract number. When reporting on projects, use the AquaFish CRSP logo and disclaimer statement, both available from the CRSP website.

- Two logo design options put to a vote: 15:15. Final vote at the joint ACRSP-AQUAFISHCRSP meeting [see 5/19/08 minutes for final vote].

b) Multi-tiered management structure

- Program PI = Director (HE) [Management Entity (ME)]
- Lead PIs:
  - 6 US PIs (RB, JD, KF, MH, BP, KQ)
  - 6 HC PIs (RB, WCS, EG, SN, CN, YY)
- Co-PIs
- Collaborators and researchers

3. Project Goals and Summary of Accomplishments

Brief overviews of each project by Lead US PI. Pablo Gonzalez-Alanis presented for Kevin Fitzsimmons; Yang Yi presented for Jim Diana.

For details, see PowerPoint slides for PI presentations, posted on AQUAFISH CRSP website: http://pdacrsp.oregonstate.edu/afrsp/

4. Project Management – Second Year Funding Allocations: MoUs and Site Description Status

a) HE overview of site description requirements:
   - Criteria are proscribed in Attachment III (posted on AquaFish website)
   - General but accurate description of the area, equivalent to a meta-description of the project.
   - Must be submitted before money can be released
   - Funds will be released when a draft is submitted with the understanding that a completed final site description must be submitted before Dec08.

Re standardizing the requirements and layout, HE suggested that DTAP take this on. Agreed among DTAP Lead Coordinators. In response to MH request for funding a student to prepare site descriptions, HE recommended that DTAP submit a funding proposal.

b) HE clarifications on MoUs:
   - Most MoUs have not been sent to the MEPrior to execution and hence were not reviewed by the ME
   - When amended, PIs must do due diligence to get them to HE.
   - For overhead on subcontracts, each University applies its own regulations.

5. Indicators

a) HE noted that there are 92 students currently in the AquaFish CRSP LT training list

b) Brief overview of DTAPs:
   - For DTAP A, consensus to tweak language of the indicator which now revised to read:
     “# of agricultural products developed to improve food safety or quality”
   - MH: Are any projects using IPM under DTAP C (Environmental Management)?
c) General call by HE for DTAP review of indicators for identifying any that should be dropped or revised.

d) HE request that DTAP/RCE lead coordinators meet with her at close of this meeting.

6. Other AquaFish CRSP Research and Outreach Activities

   a) MB: HCPI Phase II Project highlights:

      • Focus on IEHA in terms of value chain aspects of aquaculture and production mentoring approach.
      • Emphasis on formalizing linkages and capacity building.

   b) HE: Mali Associate Award: report delayed until Monday, May 19 due to late arrival of the Kenyan PIs.

7. AquaFish Best Business Practices & A Consensus Position on Next Steps

   HE overview and clarification of responsibilities:

   a) POP manual: in your folders; will be updated. Comments are requested until June 30. Draft and final versions will be posted on the AquaFish CRSP website. Forms will be web-based.

   b) Quarterly reports: ME needs these regular data inputs for responding to USAID information requests.

   c) Annual report: requirement is for only one annual report

   d) Encouraged to include students in projects. PIs are responsible for routinely sending updated student lists to Jim Bowman in the ME.

   e) A new RFP is planned. Prefers a new lead institution. RFP will likely focus on an IEHA region. For current PIs wanting to get involved, coming in as a subcontract under a new lead will be more successful.

   f) Grant ends on 30 September 2011. PIs needing extensions for the first phase (2007-2009) can apply for a 3-month extension. HE recommends a strategy of short extensions followed by pursuit of 2-year funding for Phase 2 of the current 5-yr grant.

NG: Must the lead be a US institution?
HE: Yes, which is required by Title XII; same eligibility rules as the previous RFP.

Meeting adjourned at 17:30